

# ACOLYTE INSTRUCTIONS

*(Updated January 2022)*

1. Arrive at church 15 minutes before worship begins.
2. You will find the candlelighter and lighter on the beam next to the piano and organ.
3. Grab the candlelighter and light the candles 5-10 minutes before worship begins.
4. Approach the altar through the center opening in the railing and pause a few seconds at center of altar to give reverence to God.
5. Light the right candle first and then the left, and then extinguish the flame by sliding the wick into the lighter.
6. Leave the altar through the center opening in the railing. Place the candlelighter on the beam nail.

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| <p><b>When communion is served:</b> Acolytes are responsible for collecting empty glasses. When those who will help with communion approach the altar railing to be served Communion, the acolytes will kneel with them to receive. You will take one of the baskets from the small stand and follow those serving the wine, collecting the emptied wine glasses. When you are done collecting glasses, the basket goes back on the stand.</p> |
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7. During the last hymn, grab the candlelighter and approach the altar through the center opening in the railing. Pause a few seconds at the center of the altar to give reverence to God.
8. Extinguish the right candle first and then the left, using the snuffer side of the candlelighter.
9. Leave the altar through the center opening in the railing. Place the candlelighter on the beam nail.

# Communion Server Instructions

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(Updated June 2021)

1. Use a pump of hand sanitizer before you start serving.
2. Pastor will (usually) serve the bread, one person will serve the wine, and one person will hold a basket for the empty wine cups.
3. Serving the bread:
  - ⊕ Place one piece in their hand while you say: *"The body of Christ, given for you."*
  - ⊕ Gluten-free (in the center of the plate): they need to take that – don't hand it to them to avoid cross-contamination.
4. Serving the wine:
  - ⊕ They will take a cup from the tray, while you say, *"The blood of Christ, shed for you."*
5. Blessing children (or any adults who do not receive): Pastor will bless them. In the absence of the Pastor, you may bless them by saying, *"Jesus loves you, always."*