

USHER INSTRUCTIONS Updated May 2022

Returning to some pre-pandemic practices:

- ✓ **We have resumed passing the offering plates during worship.**
- ✓ **We have resumed ushering people out from the front. –**
- ✓ If there is no acolyte scheduled, please light the candles 5 minutes before the service. You will also extinguish the candles at the end of the service.
- ✓ Welcome people to worship and assist them as needed. Thank you for your friendly and welcoming presence!
- ✓ When the service has started, count attendance. Count everyone present (including babies, organist, singers, pastor and yourself). Record attendance on the record sheet posted at the back of the sanctuary.
- ✓ After the service pick up anything left in the pews. Turn off lights, be sure all windows are closed, and doors are locked. Close gate in the parking lot.

Continuing some pandemic practices:

- ✓ **Please keep sanctuary doors open to promote good air circulation and air quality.** Turn on lights as needed.
- ✓ Anyone experiencing cold or flu symptoms will need to be asked not to attend worship or other church events for the safety of others.
- ✓ People are asked to pick up their own bulletins.